Accident Prevention Program

An Accident Prevention Program, often referred to as your "Safety Program or Manual" is an important part of any organizations Health & Safety Management System (SHMS). MIOSHA construction rules say, you MUST have one.

Your Accident Prevention Program needs to:

1. Be written and kept up-to-date.
2. Be communicated to workers. This means workers must know the company's safety rules and procedures.
3. Cover all the different hazards that are encountered during a normal workday.

Your Accident Prevention Program is a guide and a resource that tells you about:

1. Operating procedures.
2. Hazards you may encounter - how to recognize the hazards and avoid them.
3. Safeguards of tools and equipment.
4. Any chemicals or flammables and how to properly handle them.
5. Emergency and first aid procedures.

In addition, the Accident Prevention Program spells out how safety is managed, like:

- Who is in charge of safety.
- How safety inspections will be conducted.
- How accident investigations will be conducted.
- How employee training will occur.

Your Accident Prevention Program should be easy-to-read and able to guide you safely through the workday. Special points of interest:

- You must keep a copy of the Accident Prevention Program on the job-site.
- Refer to your copy when you have questions or are starting a new or unfamiliar activity.